



Already Reached 500 Points??

Congratulations on logging 500+ points! You do NOT need to do anything else at this time, but we do encourage you to continue to log activities you complete between now and the end of the year.

Here are the next steps in the HIP process:

Audit Process

- Our program runs January 7 - December 31, 2018. At the end of the program, we will audit all participants who have reached 500 points.
- The audit will begin in mid-February 2019.
- For our audit, we use both vendor and claims files. If we need any additional documentation from you, we will reach out to you.
- We recommend keeping any documentation you have of completed activities in a convenient place so you have it readily available in the event you are asked to provide documentation for verification.

Verification Notice

- The audit process will not be complete until approximately mid-March 2019.
- Once we complete our process, we will send out a congratulatory email to all verified participants. This email is your official notification of your HIP incentive reward.

Incentive Payout

- The HIP incentive payout will be included in your regular paycheck towards the end of March 2019.

Questions?

- Contact wellness@azdoa.gov.